A. **Action: Call to Order**

President, Tim Stajkowski called the meeting to order at 7:03 p.m.

B. **Action: Roll Call:** Tim Stajkowski, Betty Glander, Debra Larson, Gordon Riesgraf and Ardyce Johnson.

District Administrator Quinton took roll call attendance, all members present. Also in attendance was Mr. John Gayan, 7-12 Lead Teacher/Dean of Students, and Ms. Dawn Terpstra, Administrative Assistant.

C. **Action: Approval of Agenda**

President, Tim Stajkowski stated the agenda was posted at three public buildings: post office, Bank of Alma, and Pepin Area Schools. The press was notified of the agenda and was run in the Courier Wedge. Ardyce Johnson made the motion, seconded by Betty Glander to approve the agenda as posted. No discussion, motion passes with a unanimous yes voice vote.

D. **Information: Public Comment**

None
E. **Action: Approval of Minutes**  
   1) **Regular School Board meeting, December 17, 2018.**

Debra Larson made the motion, seconded by Gordon Riesgraf to approve the minutes of the Regular School Board Meeting as presented. No discussion, motion passes with a unanimous yes voice vote.

F. **Information: Announcements:**

District Administrator Quinton thanked Hayley Ingli for organizing our staff Christmas party held on Saturday, January 5.

G. **Information: Principal’s Report**  
   1) **High School Lead Teacher-John Gayan**

Mr. Gayan updated the Board of Education;
   - End of First Semester grades are looking very good, should compare to first quarter or better with 75% receiving A or B honors.
   - ACT testing will be done February 26
   - Forward Testing and the Aspire Test are being scheduled
   - Thank you to Mrs Tulip for raising money and sending kids to help at “Feed my People”
   - Thank you to Ms. Collett for again organizing the Holiday projects
   - “Eye in the Sky” link to sporting events, band & choir concerts is working well now.

H. **Information: Buildings and Grounds Committee Report**

Committee member Tim Stajkowski updated the board, Mike Nelson & Steve Carlin from Dashir were also in attendance. Discussion was held on cleaning the area by the fuel oil tank and reviewed the 3 year maintenance plan, asking members to bring bids back to February meeting.

I. **New Business**  
   1) **Action: Open Enrollment Space for 2019**

Gordon Riesgraf made the motion, seconded by Ardyce Johnson to approve the Open Enrollment maximum class size for 2019 as presented. Discussion was held, motion passes with a unanimous yes voice vote.

The Pepin Area School District will accept all applications for open enrollment until the maximum class size by grade for the District are reached. The maximum class sizes are specified as follows:

4K= 22
Furthermore, the Pepin Area School District will take into consideration the severity of the disability of the student and the teacher’s workload at each grade level. A prior resident student who was a habitual truant during either semester in the current school year and moves out of the Pepin Area School District and then applies for Open Enrollment to the Pepin Area School District and qualifies as habitual truant under Wisconsin Act 304 may be denied Open Enrollment to the Pepin Area School District in the succeeding semester or school year. The Pepin Area School District contracts out of District for the following: DHH, VI, EC, Sp. & Lang., ID, OT, PT, Audiology, and Interpretation. After a review of spaces available for Middle School/High School Special Education in the Pepin Area School District considering current enrollment, projected enrollment for the 2019-2020 academic year, and WI DPI “Options for Determining Caseloads in Special Education (2001) 0 spaces were determined to be open for Middle School/High School Special Education and 0 in the Elementary Special Education in the Pepin Area School District for the 2019-2020 school year.

2) **Action: Donations**

No donations

J. **Information: Administrator’s Report**

1) **2019-2020 Budget Process**

District Administrator Quinton presented the board with the packet of information the staff will receive for the 2019-2020 budget process.

2) **2019-2020 School Year Calendar**

District Administrator Quinton stated the calendar committee is meeting on Wednesday, January 30. Mr. Quinton will look to bring a finalized proposal for the 2019-2020 school year back to the board for approval in February.
K. Action: Approval of Vouchers

Gordon Riesgraf made the motion, seconded by Betty Glander to approve hand payables #26257 - #26307 in the amount of $65,530.19, Voucher checks #26308 - #26353 in the amount of $118,894.84 and ACH payments in the amount of $79,301.20 for a grand total of $263,726.23. No discussion was held, motion passes with a unanimous yes roll call vote.

L. Information: Set Future Meetings

1) Regular Board Meeting-Monday, February 25 at 7:00 p.m.
2) Policy Committee Meeting - Recess
3) Community-School Partnership - Recess
4) Buildings and Grounds Committee-Wednesday, February 13 at 4:30 p.m.

O. Action: Executive Session.

The Board will convene to closed session as authorized by state statutes 19.85 (1) (c) (e) (f): To consider various employment matters, including hiring, dismissal, demotion, promotion, compensation, performance evaluations and disciplinary matters, and/or personal information of specific persons which, if discussed in public, would be likely to have a substantial adverse effect on the reputation of the person. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The purpose of the closed session is to complete the district administrator's evaluation.

President, Tim Stajkowski stated the reason for closed session, Gordon Riesgraf made the motion, seconded by Ardyce Johnson to move into closed session at 7:20 pm. No discussion, motion passes with a unanimous yes voice vote.

Gordon Resigraf made the motion, seconded by Betty Glander to reconvene into open session. No further discussion was held, motion passes with a unanimous yes voice vote.
P. Action: Adjournment

Debra Larson made the motion, seconded by Betty Glander to adjourn. No further discussion was held. Motion passes with a unanimous yes voice vote.

Dawn Terpstra
Submitted 01.23.19 1:08 pm