

**PEPIN AREA SCHOOL DISTRICT
510 PINE STREET
PEPIN, WISCONSIN 54759
PHONE 715-442-2391
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REGULAR BOARD OF EDUCATION

Minutes

Monday, April 27, 2020

7:00p.m.

**Pepin Area School District LMC
510 Pine Street**

Please note Governor Evers' emergency order, "Safe at Home" regarding limiting. A recording of the meeting will be made available to the public. Pepin Area Schools is discouraging public attendance at this meeting.

AGENDA

A. Special Reorganization meeting

1.0 Action-Call to Order

President Gordon Riesgraf called the meeting to order at 7:02 p.m.

2.0 Action-Roll Call-Dustin Gold, Ardyce Johnson, Daniel Lerum, Gordon Riesgraf and Carley Seifert

District Administrator Mr. Quinton took roll call attendance. All members present via zoom. Also in attendance via zoom, Elementary Principal, Mrs. Riesgraf, Dean of Students, Mr. Gayan, Director of Pupil Services, Mrs Pommerening, Administrative Assistant Dawn Terpstra & Maintenance Supervisor, Chuck Peterson was present in person.

3.0 Action-Approval of Agenda

District Administrator Quinton stated the agenda was posted at three

public buildings: post office, Bank of Alma, and Pepin Area Schools. The press was notified of the agenda and it was run in the Courier Wedge. Dan Lerum made the motion seconded by Dustin Gold to approve the agenda as posted. No discussion was held, motion passed with a unanimous yes voice vote.

4.0 Action-Oaths of Office

District Administrator Quinton stated that Ardyce Johnson and Dustin Gold have both taken their oath of office on Tuesday, April 21, 2020.

5.0 Action-Election of Board Officers

5.1 President

Gordon Riesgraf nominated Dan Lerum for President. Mr. Quinton called three times for other nominations. Gordon made the motion to close nominations and cast a unanimous ballot for Dan Lerum as President. Dustin Gold seconded the motion. The motion passed with a 4 - 0 yes voice vote, Dan Lerum abstained.

5.2 Vice President

Dan Lerum nominated Gordon Riesgraf for Vice President. Mr. Quinton called three times for other nominations. Dan made the motion to close nominations and cast a unanimous ballot for Gordon Riesgraf as Vice President. Ardyce Johnson seconded the motion. The motion passed with a 4 - 0 yes voice vote, Gordon Riesgraf abstained.

5.3 Clerk

Dustin Gold nominated Carley Seifert for Clerk. Mr. Quinton called three times for other nominations. Ardyce Johnson made the motion to close nominations and cast a unanimous ballot for Carley Seifert as Clerk. Dustin Gold seconded the motion. The motion passed with a 4 - 0 yes voice vote, Carley abstained.

5.4 Treasurer

Dan Lerum nominated Ardyce Johnson for Treasurer. Mr. Quinton called three times for other nominations. Gordon made the motion to close nominations and cast a unanimous ballot for Ardyce Johnson as Treasurer. Dan Lerum seconded the motion. The motion passed with a 4 - 0 yes roll call vote, Ardyce abstained.

5.5 Action-CESA/WASB Delegate and Alternate

Gordon Riesgraf nominated Dustin Gold as CESA/WASB Delegate. Mr. Quinton called three times for other nominations. Ardyce Johnson made the motion to close nominations and cast a unanimous ballot for Dustin Gold as CESA/WASB Delegate. Gordon Riesgraf seconded the motion. The motion passed with a

4 - 0 yes voice vote. Dustin abstained.

6.0 Discussion-Committee Assignments

6.1 Policy

Dan Lerum & Carley Seifert

6.2 Buildings and Grounds

Gordon Riesgraf & Dustin Gold

6.3 Community School Partnership

Carley Seifert & Ardyce Johnson

6.4 Personnel (Negotiations)

Gordon Riesgraf & Dan Lerum

6.5 Other

None

7.0 Discussion-Determining Whether Dates and Times for Regular Monthly Meetings Should be Changed

*District Administrator Quinton suggested staying with the 4th Monday of the month, except where noted *.*

*May 18, 2020**

*June 29, 2020**

July 27, 2020

*August 31, 2020**

September 28, 2020

*October 26, 2020**

November 23, 2020

*December 21, 2020**

January 25, 2021

February 22, 2021

March 22, 2021

April 26, 2021

May 24, 2021

*June 28, 2021**

8.0 Action-Approve Official Newspaper

Gordon Riesgraf made the motion, seconded by Dan Lerum to approve the Courier Wedge as the official newspaper for the district.

No discussion, the motion passed with a unanimous yes voice vote.

9.0 Action-Approve Official Depositories

Ardyce Johnson made the motion, seconded by Dustin Gold to approve the Bank of Alma, the Hiawatha National Bank (HSA) and the Wisconsin State Investment Pool as the district official depositories. No discussion was held, the motion passed with a unanimous voice vote.

10.0 Adjourn Special Reorganization Meeting

Gordon Riesgraf made the motion, seconded by Ardyce Johnson to adjourn the special reorganizational meeting. No further discussion was held, the motion passed with a unanimous yes voice vote.

Regular Monthly Meeting

A. Call to Order

President Dan Lerum called the regular monthly meeting of the Pepin Area School District Board of Education to order at 7:17 p.m.

B. Action-Roll Call- Dustin Gold, Ardyce Johnson, Daniel Lerum, Gordon Riesgraf and Carley Seifert

Roll call was taken by District Administrator Mr. Quinton. All members present via Zoom. Also in attendance via zoom, Elementary Principal, Mrs. Riesgraf Dean of Students, Mr. Gayan Director of Pupil Services Mrs Pommerening, Administrative Assistant Dawn Terpstra & Maintenance Supervisor, Chuck Peterson was present in person.

C. Action-Approval of Agenda

Mr. Quinton stated the agenda was posted at three public buildings: post office, Bank of Alma, and Pepin Area Schools. The press was notified of the agenda and it was run in the Courier Wedge. Gordon Riesgraf made the motion, seconded by Ardyce Johnson to approve the agenda as posted. No discussion was held, motion passed with a unanimous yes voice vote.

D. Information-Public Comment

None

E. Action-Approval of Minutes

1) Regular School Board meeting, March 30, 2020.

Gordon Riesgraf made the motion, seconded by Ardyce Johnson to approve the regular school board meeting minutes from March 30, 2020 with a revision in the grand total of expenditures. The corrected total is \$279,949.08. No further discussion was held, the motion passed with a unanimous yes voice vote.

F. Information-Announcements:

District Administrator Quinton updated the board on Prom and Graduation activities. Currently prom is rescheduled for Wednesday, July 29 at the Villa Bellezza, with discussion regarding Graduation still going on.

G. Information-Admin Team Report

a) Rachel Pommerening-Pupil Services

Mrs Pommerening updated the board on the work the special ed teachers and aids are doing to assist teachers, students, deliver meals and assignments to students.

b) Jill Riesgraf-Elementary

Mrs. Riesgraf updated the board on the work and feedback she has received from parents and staff.

c) John Gayan-High School

Mr. Gayan updated the board on the work and contact he has had with students/parents and staff.

H. New Business

1) Pandemic Plan Addendum II

District Administrator Quinton presented the board with the administrative teams second addendum specific to CONVID-19. Gordon Riesgraf made the motion seconded by Dustin Gold to approve the Pandemic Plan Addendum II as presented. Discussion was held. The motion passed with a unanimous yes voice vote.

2) Resignations

District Administrator Quinton presented the board with a letter of resignation/retirement effective June 13 from Ms. Margie Collett. Mr. Quinton stated Ms. Collett has taught business education for 24 years and has also been responsible for the school newsletter, website, class advisor, prom advisor, high school yearbook, drivers education, forensics and FACES. Ardyce Johnson made the motion, seconded by Gordon Riesgraf. with sincere appreciation for her 24 years of service. No discussion was held, the motion passed with a unanimous yes voice vote.

3) Action-2020-2021 Teaching Contracts

District Administrator Quinton presented the board with the 2020-21 list of Teaching Contracts. Mr. Quinton stated the approval of these contracts does not prevent the district from making layoffs as needed before May 15, 2020. Ardyce Johnson made the motion seconded by Gordon Riesgraf to approve the list as presented. No discussion, the motion passed with a unanimous yes voice vote.

4) Action-2020-2021 Support Staff Contracts

District Administrator Quinton presented the board with the 2020-21 list of support staff assignments. Mr. Quinton stated the approval of these contracts doesn't prevent the board from making layoffs at a later date as needed. Carley Seifert made the motion, seconded by Ardyce Johnson to approve the Support Staff contracts as presented. No discussion was held, the motion passed with a unanimous yes voice vote.

5) Action-Phone and Intercom System Replacement

District Administrator Quinton presented the board with two bids from Marco to replace the current phone and intercom systems. Mr. Quinton stated he has investigated other systems and this is the most cost effective option that addresses the functions the district would like to have in place. Dustin Gold made the motion, seconded by Carley Seifert to approve the two bids as presented. Discussion was held regarding the addition of outdoor speakers for the paging system. No further discussion, the motion passes with a unanimous voice vote.

6) Action-Locker Room Bathroom Remodel

District Administrator Quinton presented the board with bids for Epoxy flooring and to remodel the locker room bathrooms. Dustin Gold made the motion, seconded by Gordon Riesgraf to approve the bid from Duluth Coating for the epoxy flooring, and Collins Plumbing to remodel the locker room bathrooms. Discussion was held. The motion passed with a unanimous yes voice vote.

7) Action-Donations

None

I. Information-Administrator's Report

1) Legislative Update

District Administrator Quinton updated the board on the numerous legislative actions at the state and federal levels that have occurred in the last month.

2) Grant Update

District Administrator Quinton stated the district applied for and received a \$5,000.00 grant from Marshfield Clinic to help offset the cost of serving meals to students during the pandemic, and he is waiting to hear from another grant that has been applied for.

J. Action-Approval of Vouchers

Ardyce Johnson made the motion, seconded by Gordon Riesgraf to approve hand payable checks #28117 - #28183 in the amount of \$68843.09, Voucher checks #28184 - #28229 in the amount of \$92,544.44 and ACH payments in the amount of \$79,038.23 for a grand total of \$240,425.76. No discussion was held, motion passed with a unanimous roll call vote.

K. Information-Set Future Meetings

- 1) Regular Board of Education Meeting-Monday, May 18 at 7:00 p.m.**
- 2) Policy Committee Meeting-2 meetings in June TBD**
- 3) Community-School Partnership-Recess**
- 4) Buildings and Grounds Committee-Recess**

L. Action-Adjourn Regular Meeting

Gordon Riesgraf made the motion, seconded by Ardyce Johnson to adjourn the meeting. No further discussion was held, motion passed with a unanimous yes voice vote.

*respectfully submitted,
Dawn Terpstra 4/30/20*