

**PEPIN AREA SCHOOL DISTRICT
510 PINE STREET
PEPIN, WISCONSIN 54759
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REGULAR BOARD OF EDUCATION

Minutes

Monday, March 26, 2018

7:00p.m.

**Pepin Area School District LMC
510 Pine Street**

AGENDA

A. Action-Call to Order

President, Tim Stajkowski called the meeting to order at 7:04 p.m.

B. Action-Roll Call: Tim Stajkowski, Betty Glander, Debra Larson, Gordon Riesgraf, and Ardyce Johnson.

Roll call attendance was taken, all present. Also in attendance was District Administrator Bruce Quinton, Elementary Lead Teacher Jill Riesgraf and Administrative Assistant Dawn Terpstra.

C. Action-Approval of Agenda

President Tim Stajkowski stated the agenda was posted at three public buildings: post office, Bank of Alma, and Pepin Area Schools. The press was notified of the agenda and it was run in the Courier Wedge. Betty Glander made the motion, seconded by Gordon Riesgraf. No discussion, the motion passes with a unanimous voice vote.

D. Information-Public Comment

None

E. Action-Approval of Minutes

1) Regular School Board meeting, February 26, 2018.

Ardyce Johnson made the motion seconded by Debra Larson to approve the minutes as presented. No discussion, motion passes with a unanimous yes voice vote.

F. Information-Announcements:

District Administrator Quinton recognized the winter sports teams. Girls basketball and Coaches Fink, Brecka, Seifert, Kilian and Lane. Boys basketball and coaches Creighton, Riesgraf, Ingli, Kilian, Stewart and Olson. Dance Team and coaches Van Allen and Loock.

Mr. Quinton also stated the district recently received a TEACH grant of \$29,500.00 to be used for technology.

G. Information-Buildings and Grounds Committee Report

Committee member Tim Stajkowski updated the board on the three year maintenance plan. Mr. Quinton stated he is waiting on an AC bid from Auth Electric and tennis court bid from Ed Follensbee. The committee reviewed the bid to make the bleachers more senior citizen friendly and will forward a recommendation to the full board.

H. Information-Elementary Lead Teacher's Report

a) School Year Update

Elementary Principal Jill Riesgraf updated the board on the busy month of March.

- *Kids in the kitchen, healthy beverages and snacks, thanks to Mr. Behrendt and the 6th grade mentors & Marie Ritscher, UW Extension*
- *Jump Rope for Heart, thanks to Mrs. Carroll*
- *State Testing, thanks to Mrs. Smith and Ms. Letourneau (doing her Guidance Internship) for their work scheduling and proctoring.*
- *FRC Open Library night & AR Award Assembly, thanks to Mrs. Ingli for organizing both events.*
- *Box tops for education & Milk Moola tops, thanks to Tracy Moline for her time.*

b) Achievement Gap Reduction Mid Year Report

Mrs. Riesgraf concluded with handouts and information regarding student progress being made in achievement gaps.

I. New Business

1) Action-Youth Options Request

District Administrator Quinton presented the board with 5 Youth Options requests for first semester 2018-2019. Debra Larson made the motion, seconded by Betty Glander to approve the Youth Options request with the understanding the final schedule will need to be approved by the district administrator and follow the guidelines for the district's Youth Options Policy. No discussion was held, the motion passes with a unanimous yes voice vote.

2) Action-CESA #11 Contracts

District Administrator Quinton presented the board with the 2018-2019 CESA #11 Shared Services Contract. Mr. Quinton stated the estimated cost will be \$53,126.00. Gordon Riesgraf made the motion seconded by Ardyce Johnson to approve the contract as presented. No discussion, motion passes with a unanimous yes voice vote.

3) Action-Resignations

District Administrator Quinton presented the board with a letter of retirement/resignation from Nancy Lund. With much appreciation for her years of service for the Pepin Area School District Mr. Quinton recommended the board of education approve Nancy Lund's resignation/retirement. Ardyce Johnson made the motion seconded by Gordon Riesgraf to approve the retirement/resignation of Nancy Lund as presented. No discussion was held, motion passes with a unanimous yes voice vote.

4) Action-Vehicle Bids

The Building and Grounds committee presented the board with bids for a 2017 new/used white van for student transportation and a 2017 new/used equinox for driver's education/staff transportation from Busch Motors in Wabasha. Discussion was held on the need for 3 student transportation vans especially in the busy spring months. Debra Larson made the motion seconded by Gordon Riesgraf to approve the bids as presented. No further discussion was held, motion passes with a 5-0 yes voice vote.

5) Action-Bleacher Bid

Tabled, will bring back to April Board meeting.

6) Action-Non-Renewal/Layoff Notifications

No action needed.

7) Action-End of School Year

District Administrator Quinton updated the board on the number of snow days and plan to make up school if needed.

8) Action-Donations

No donation to report

J. Information-Administrator's Report

1) State Testing

District Administrator Quinton updated the board on State Testing. Junior students just completed the ACT exam the last week of February. Students in grades 4, 8, and 10 will complete the "Forward" exam for science and social studies in the Spring. Students in grades 3-8 will be taking the Forward exam in ELA and Math this spring. Additionally, Freshman and Sophomores take the ACT aspire exam this spring as well.

2) Legislative Update

District Administrator Quinton updated the board on the latest information from the state regarding an increase to sparsity aid.

K. Action-Approval of Vouchers

Gordon Riesgraf made the motion seconded by Ardyce Johnson to approve hand payables #25124 - #25169 in the amount of \$194,989.60, voucher checks #25170 - #25215 in the amount of \$23,540.77 and ACH payments in the amount of \$83,266.52 for a grand total of \$301,796.89. No discussion was held, motion passes with a unanimous yes roll call vote.

L. Information-Set Future Meetings

- 1) Regular Board of Education Meeting-Monday, April 23 at 7:00 p.m.**
- 2) Policy Committee-Wednesday, April 4 at 5:00 p.m.**
- 3) Community-School Partnership-Wednesday, April 11 at 5:30 p.m.**
- 4) Buildings and Grounds Committee-Wednesday, April 11 at 4:30 p.m.**

M. Action-Executive Session.

The Board will convene to closed session as authorized by state statutes 19.85 (1) (c) (e) (f): To consider various employment matters, including hiring, dismissal, demotion, promotion, compensation, performance evaluations and disciplinary matters, and/or personal information of specific persons which, if discussed in public, would be likely to have a substantial adverse effect on the reputation of the person. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever

competitive or bargaining reasons require a closed session.

The purpose of the closed session is to discuss a personnel matter and to discuss negotiations with teaching staff, support staff and administration.

President Tim Stajkowski read the statute and stated the reason for closed session. Debra Larson made the motion seconded by Gordon Riesgraf to move into closed session. No discussion was held, motion passes with a unanimous yes voice vote.

Debra Larson made the motion seconded by Betty Glander to reconvene into open session. No further discussion was held, motion passes with a unanimous yes voice vote.

N. Action-Adjournment

Gordon Riesgraf made the motion to adjourn seconded by Betty Glander. Motion passes with a unanimous yes voice vote.

*04-02-2018
Dawn Terpstra*