

**PEPIN AREA SCHOOL DISTRICT
510 PINE STREET
PEPIN, WISCONSIN 54759
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REGULAR BOARD OF EDUCATION

Minutes

Monday, June 29, 2020

7:00p.m.

**Pepin Area School District LMC
510 Pine Street**

Please note that Pepin County Health Department currently recommends limiting gatherings to no more than 15 for indoor activities. A recording of the meeting will be made available to the public. Pepin Area Schools is discouraging public attendance at this meeting to protect the health of community members, board members and administration who need to attend this meeting.

AGENDA

A. Action-Call to Order

President Dan Lerum called the meeting to order at 7:11 p.m.

B. Action-Roll Call: Dan Lerum, Gordon Riesgraf, Carley Seifert, Ardyce Johnson and Dustin Gold

All present. Also in attendance in person, District Administrator Mr. Quinton, Elementary Principal, Mrs. Riesgraf, & teacher, Mrs. Tulip. Attending via Zoom, Administrative Assistant, Dawn Terpstra, Pupil Services Director. Mrs. Rachel Pommerening, & Supervisor of Building and Maintenance, Chuck Peterson.

C. Action-Approval of Agenda

District Administrator Quinton stated the agenda was posted at three public buildings: post office, Bank of Alma, and Pepin Area Schools. The press was notified of the agenda and was run in the Courier Wedge. Dustin Gold made the motion, seconded by Carley Seifert to approve the agenda as posted. No discussion, the motion passed with a unanimous yes voice vote.

D. Information-Public Comment

None

E. Action-Approval of Minutes

1) Regular School Board meeting May 20, 2020.

Ardyce Johnson made the motion, seconded by Gordon Riesgraf to approve the Board of Education Meeting Minutes from May 20, 2020. No discussion was held, the motion passed with a unanimous yes voice vote.

F. Announcements:

District Administrator Quinton thanking the board, admin team, teachers, support staff, students and parents for their work, flexibility and understanding through the end of the school year.

Mr Quinton invited the board to the graduation ceremony at 1 p.m. on July 11, 2020. on the football field. Gordon will represent the Board of Education at graduation.

G. Information-Policy Committee Report

Committee member Dan Lerum updated the board on the continued policy revisions with Neola.

H. Information-Buildings and Ground Committee Report

Committee member Gordon Riesgraf updated the board on the 3 year maintenance plan.

I. Information-Education Report

1) Jill Riesgraf-Elementary Lead Teacher

Elementary Principal Jill Riesgraf updated the board on the plans to hold summer school July 27 - August 14.

J. Information-Administrator's Report

1) Audit

District Administrator Quinton informed the board of the auditors collecting their initial data electronically and will do their onsite visit in August to complete our annual audit.

2) 19-20 budget

District Administrator Quinton informed the board that the district is in good fiscal shape and expected to have a balanced 19-20 budget

K. New Business

1) Action-Resignations

District Administrator Quinton presented the board with a letter from Jannette Breidung stating she would like to rescind her resignation from her assistant cook position. Gordon Riesgraf made the motion, seconded by Carley Seifert to approve the request of Jannette Breidung to rescind her resignation. No discussion, the motion passed with a unanimous yes voice vote.

Mr. Quinton presented the board with letters of resignation from Sherie Olson and Brianna Jahnke from their respective rolls as Teacher Aides. Ardyce Johnson made the motion, seconded by Dustin Gold to approve the resignations as presented. No discussion was held, motion passed with a unanimous yes voice vote.

2) Action-Contracts

District Administrator Quinton presented the board with recommendations to hire Emily Post as 4K teacher and Leigh Riesgraf as Elementary EEN teacher for the 2020-2021 school year. Dustin Gold made the motion, seconded by Ardyce to approve the recommendations as presented. No discussion was held, the motion passed with a unanimous yes voice vote.

3) Action-Seclusion and Restraint

District Administrator Quinton stated formally to the board of education that Pepin Area Schools had no incidents of seclusion or restraint of any student during the 2019-2020 school year. Gordon Riesgraf made the motion, seconded by Ardyce Johnson to approve the seclusion and restraint report. No discussion, the motion passed with a unanimous yes voice vote.

4) Action-WIAA Membership for 2020-21 school year

District Administrator Quinton presented the board with the 2020-21 WIAA renewal. Ardyce Johnson made the motion, seconded by Carley Seifert to approve the WIAA renewal for \$0 for the 2020-2021 school year. No discussion was held, motion passed with a unanimous yes vote.

5) Action-Administrative Contracts

District Administrator Quinton recommended the board approve the contracts, with a 2% salary increase for Rachel Pommerening Pupil Services Director, Jill Riesgraf, Elementary Principal and Bruce Quinton District Administrator/7-12 Principal/Administrator of Transportation contracts for 2020-2022 with a 2.0% salary increase for John Gayan and Goran Pesic in each person's perspective leadership position(s). A 2% or \$0.35 (whichever is higher) increase for Julie Meyer, Angie Schultz and Dawn Terpstra for 2020-2021. Ardyce Johnson made the motion, seconded by Gordon Riesgraf to approve the recommended contracts as presented. Discussion was held on the financial stress this could cause, Mr. Quinton stated next year the 2 year budget may look different, but this year should be ok. Discussion was held on the comparison of salaries within our conference. Mr Quinton stated we are on the lower side. No further discussion was held, the motion passed with a unanimous yes voice vote.

6) Action-Co-Curricular Vacancies Update/Contracts

Gordon Riesgraf made the motion seconded by Ardyce Johnson to approve the updated Co-Curricular contracts as presented. no discussion was held. The motion passed with a unanimous yes voice vote.

7) Action-2019-2020 school budget variances

District Administrator Quinton recommended the board of education authorize the business office to adjust the final budget to address any variances in the final budget for the 2019-2020 budget year, so to be in compliance with WI Statute 120.16 (2). Gordon Riesgraf made a motion, seconded by Dustin Gold to approve the recommendation by Mr. Quinton. No discussion was held, the motion passed with a unanimous yes voice vote.

8) Action-2020-2021 School Budget

District Administrator Quinton presented the board the projected revenue limit worksheet for the 2020-21 school year. Carley Seifert made the motion seconded by Ardyce Johnson to approve the 2020-2021 projected fund 10 operating budget in the amount of \$4,303,477 as presented. No discussion was held, motion passed with a unanimous yes voice vote.

9) Action-Pandemic Plan-July

District Administrator Quinton presented the board with three options for re-opening the school in July. The board considered the 3 options. Dustin Gold made the motion, seconded by Gordon Riesgraf to approve the recommendation of Mr. Quinton and approve option #3. No further discussion was held, the motion passed with a unanimous yes voice vote.

10) Action-Donations

none

L. Action-Approval of Vouchers

Ardyce Johnson made the motion seconded by Carley Seifert to approve hand payable #28329 - #28380 in the amount of \$204,866.59, voucher payments #28381 - #28427 in the amount of \$91,147.31 and ACH payments in the amount of \$87,430.39 for a grand total of \$383,444.29. No discussion was held, the motion passed with a unanimous yes roll call vote.

M. Information-Set Future Meetings

- 1) Regular Board Meeting-Monday, July 27 at 7:00 p.m.**
- 2) Policy Committee Meeting-July 14 & 21 @ 5:00 p.m.**
- 3) Community School Partnership-Summer Recess**
- 4) Buildings and Grounds Committee-Wednesday, July 8 at 4:30 p.m.**

N. Action-Adjournment

Gordon Riesgraf made a motion, seconded by Carley Seifert to adjourn the meeting at 8:11 p.m. No further discussion was held. The motion passed with a unanimous yes voice vote.

Respectfully submitted 07/13/2020

Dawn Terpstra