

**PEPIN AREA SCHOOL DISTRICT
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REGULAR BOARD OF EDUCATION

Minutes

Monday, February 26, 2018

7:00p.m.

**Pepin Area School District LMC
510 Pine Street**

A. Action-Call to Order

President Tim Stajkowski called the meeting to order at 7:00 p.m.

B. Action-Roll Call: Tim Stajkowski, Betty Glander, Debra Larson, Gordon Riesgraf, and Ardyce Johnson.

Roll call attendance was taken, all members present. Also in attendance was District Administrator Bruce Quinton, Lori Tulip, Teacher, and Dawn Terpstra, Administrative Assistant.

C. Action-Approval of Agenda

President Tim Stajkowski stated the agenda was posted at three public buildings: post office, Bank of Alma, and Pepin Area Schools. The press was notified of the agenda and was run in the Courier Wedge. Ardyce Johnson made the motion, seconded by Betty Glander to approve the agenda as posted. No discussion, unanimous yes voice vote, motion passes.

D. Information-Public Comment

None

E. Action-Approval of Minutes

1) Regular School Board meeting, January 24, 2018.

Debra Larson made the motion seconded by Betty Glander to approve the minutes of the regular Board of Education meeting on January 24, 2018 as presented. No discussion, unanimous yes voice vote, motion passes.

F. Information-Announcements:

District Administrator Quinton informed the board that the Junior Class would be taking their ACT test this week. Mr. Quinton then thanked the coaches of the winter sports teams for their hard work and commitment to their young teams.

G. Buildings and Grounds Committee Report

Committee member Tim Stajkowski updated the board on the review of the Three Year Maintenance Plan which includes modifying the bleachers in the main gym, simple solar energy concepts to save the district money and the greenhouse construction.

Mr. Quinton shared a bid from Bluebird Bus Co for a full size bus and an estimate to replace the minibus used for the special ed route to Durand. The committee is also waiting on bids to replace the older white van and discussed replacing the current drivers ed van and using it as another staff vehicle.

H. Information-Director of Pupil Services Report

1) School Year Update

No report, Mrs. Pommerening was home sick.

I. New Business

1) Action-Long Term District Transition Plan

District Administrator Quinton read the outline of the proposed district's long term transition plan.

I will be 55 in six years and be eligible for retirement at that point, and plan to retire no later than 57. These memorandums give assurances to Rachel and Jill of the board's intent to move them into the roles of District administrator and PreK-12 principal at the time of my retirement and gives the district assurances from Rachel and Jill that they will stay with the

district and not pursue other opportunities that they both could easily take advantage of, in other, district's while they wait for these opportunities here in Pepin. Additionally, it assures the district and Rachel and Jill that I will provide support to both Rachel and Jill at the point of transition to assure that each are provided with the support needed to be successful. While not a binding contract, formal action of the board would require formal action of a future board to change our Long term District Transition Plan.

Ardyce Johnson made the motion, seconded by Betty Glander to approve the District Long Term Transition Plan and memorandum of understandings between Rachel Pommerening, Jill Riesgraf and Mr. Quinton with the board of education. No Discussion was held, the motion passes with a unanimous yes voice vote.

2) Action-2018-2019 School Calendar

District Administrator Quinton presented the board with the 2018-2019 school calendar proposal from the calendar committee. Gordon Riesgraf made the motion, seconded by Debra Larson to approve the calendar as presented. No discussion, motion passes with a unanimous yes voice vote.

3) Action-Bus Bids

District Administrator Quinton presented two bids for two bus purchases before July 1, 2018 from the Buildings and Grounds Committee. Ardyce Johnson made the motion seconded by Gordon Riesgraf to approve the purchase of 2 busses as presented by Mr. Quinton. No discussion was held, motion passes with a unanimous yes voice vote.

4) Action-Donations

None

J. Information-Administrator's Report

1) End of the Year Activities

District Administrator Quinton presented the following schedule.

<i>Sunday, May 13:</i>	<i>Baccalaureate at 7:00 p.m. hosted by the Sabylund Lutheran.</i>
<i>Wednesday, May 16:</i>	<i>Awards Program at Pepin Area Schools</i>
<i>Thursday, May 17:</i>	<i>Senior reward day/last day of school</i>
<i>Friday, May 18:</i>	<i>Graduation Rehearsal at 9 AM</i>
<i>Saturday, May 19:</i>	<i>Graduation Ceremonies at 1:00 p.m.</i>

2) **Legislative Update**

District Administrator Quinton updated the board on where the legislation for additional sparsity aid for our school district beginning next year is at.

K. Action-Approval of Vouchers

Gordon Riesgraf made the motion seconded by Ardyce Johnson to approve hand payables #24997 - #25067 in the amount of \$57,051.78, voucher checks #25068 - #25123 in the amount of \$82,056.85 and ACH payments in the amount of \$74,856.63 for a grand total of \$213,965.26. No discussion was held, motion passes with a unanimous yes roll call vote.

L. Information-Set Future Meetings

- 1) Regular Board Meeting-Monday, March 26 at 7:00 p.m.**
- 2) Policy Committee Meeting-Recess**
- 3) Community-School Partnership-Recess**
- 4) Buildings and Grounds Committee-Wednesday, March 14 at 4:30 p.m.**

M. Action-Executive Session.

The Board will convene to closed session as authorized by state statutes 19.85 (1) (c) (e) (f): To consider various employment matters, including hiring, dismissal, demotion, promotion, compensation, performance evaluations and disciplinary matters, and/or personal information of specific persons which, if discussed in public, would be likely to have a substantial adverse effect on the reputation of the person. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The purpose of the closed session is to discuss personnel matters and bargaining matters related to 2018-2019 budget

President Tim Stajkowski read the statement and stated the reason for closed session. Debra Larson made the motion, seconded by Betty Glander to move into closed session. No discussion, motion passed with unanimous yes voice vote.

Debra Larson made the motion, seconded by Ardyce Johnson to reconvene into open session. No discussion was held, motion passes with a unanimous yes voice vote.

N. Action-Adjournment

Debra Larson made the motion, seconded by Betty Glander to adjourn. No further discussion was held. Motion passes with a unanimous yes voice vote.