

**PEPIN AREA SCHOOL DISTRICT  
510 PINE STREET  
PEPIN, WISCONSIN 54759  
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**SPECIAL BOARD OF EDUCATION**

***Minutes***

**Monday, August 3, 2020**

**7:00p.m.**

**Peplin Area School District LMC**

**510 Pine Street**

**AGENDA**

**A. Action-Call to Order**

*President Dan Lerum called the meeting to order at 7:08 p.m.*

**B. Action-Roll Call: Dan Lerum, Gordon Riesgraf, Carley Seifert, Ardyce Johnson and Dustin Gold.**

*Roll call attendance was taken, Dan Lerum, Gordon Riesgraf, Carley Seifert, Ardyce Johnson were present, Dustin Gold was absent.*

**C. Action-Approval of Agenda**

*President Dan Lerum stated the amended agenda was posted at three public buildings; post office, Bank of Alma, and Pepin Area Schools. The press was notified of the agenda and was run in the Courier Wedge. Gordon Riesgraf made the motion, seconded by Ardyce Johnson to approve the amended agenda. No discussion, the motion passed with a unanimous yes voice vote.*

**D. Information-Public Comment**

*District Administrator Quinton stated an email was sent to every email address in the district student data base, notice was posted on the district website and facebook page with information on*

*submitting comments via e-mail to the board of education. Mr. Quinton stated one comment was received and it was shared with the board and read to the public.*

**E. Action-Approval of Minutes**

**1) Regular School Board meeting June 29, 2020.**

*Amended, minutes were approved at the July meeting.*

**F. Information-Announcements:**

*none*

**G. Information-Buildings and Grounds Committee Report**

*Committee member Gordon Riesgraf updated the board on the summer maintenance and stated the committee is sending a recommendation for the full board's approval for the Elementary Principal and Pupil Services office bid.*

**H. Information-Policy Committee Report**

*Committee member Dan Lerum updated the board, the committee did not meet in July, but work continues on updating all policies.*

**I. Information-High School Principal Teacher and Technology Coordinator Report**

*Mr. Gayan stated a huge Thank You to the Food Service team for their work serving and delivering meals to all students & the Custodial Staff for their work this summer preparing the building for students and staff to return. Mr. Gayan also thanked Ms. Collet for her 15+ years of work on the District website, and Mrs. Ingli for taking on the responsibility. Also, recognized the teaching staff for time spent this summer preparing for Google Classroom and Zoom.*

*Mr. Gayan stated the Elementary computer lab is being moved to the business ed classroom where older computers will be replaced with the newer ones from the lab. Webcams have been tested and delivered to each classroom.*

*Mr. Gayan's final remark was to thank Mr. Quinton and the Board of Education for their leadership.*

## **J. New Business**

### **1) Action-Summer School Staffing**

*District Administrator Quinton stated that summer school has been canceled due to COVID infections and exposure to staff that would be teaching our students. No action*

### **2) Action-66.030 Agreements for 2020-2021**

#### *a) Pupil Services*

*District Administrator Quinton stated the Pepin Area School district will share a pupil services director, Rachel Pommerening, with Alma School District. 50% of the cost of Rachel Pommerening's Pupil Services Director position will be billed to Alma School District.*

#### *b) Speech and Language*

*Pepin Area School District will share a Speech and Language Teacher's Aide position (100%) and Nancy Lund's Speech and Language contracted services agreement to oversee the aid position 50/50 with Alma. School District. The contract presented a structure where Pepin would hire a teacher's aide and contract with a certified Speech and Language teacher for one day a week to oversee the program.*

*Ardyce Johnson made the motion, seconded by Carley Seifert to approve the 66.030 agreements as presented. No discussion was held, motion passed with a unanimous yes voice vote.*

### **3) Action-Resignations**

*None*

### **4) Action-Contracts**

*None*

### **5) Action-Co-Curricular Assignments**

*no updates*

### **6) Action-Hot lunch prices for the 2019-2020 school year.**

*Amended, approved in July.*

## **7) Action-August 2020 Addendum to the Pandemic Plan**

*District Administrator Quinton updated the board on the WIAA decision to open the fall sports season on September 7th. No action required*

## **8) Action-Fall Reopening Plan**

*President Dan Lerum stated the Fall Reopening Plan was sent via email to all email addresses in our student software, posted on the district website and facebook page.*

*District Administrator Quinton updated the board on the plan, stating the plan needs to be a living document based on recommendation and conditions in our community through the pandemic. The planning committee has chosen the format as it is very clean and straightforward and allows the district administrator to make revisions as needed to the plan as the district moves forward in coordination with Pepin County Health, our Liability coverage, and legal advice. Mr. Quinton's plan would be to keep the board informed of revisions and only bring back the plan for formal reapproval, if the majority of the board requests that we revisit the plan at a board of education meeting. Mr. Quinton answered the questions from the board.*

*Ardyce Johnson made the motion, seconded by Gordon Riesgraf to approve the Fall Reopening Plan as a living document, and allow District Administrator Quinton to keep the board informed of changes. No further discussion was held. The motion passed with a unanimous yes voice vote.*

## **9) Action-Elementary and Pupil Services Office remodel bids**

*Gordon Riesgraf made the motion, seconded by Carley Seifert to table the bid until August.*

## **10) Action-Donations**

*No donations*

## **K. Information-Administrator's Report**

## **1) State Aid for 2020-2021**

*District Administrator Quinton updated the board on the State Aid projection for 2020-2021. Mr. Quinton stated he will plan for a decrease of 15% as usual, however, we are currently projected to receive a 166% increase in our equalization aid for the 20-21 school year. We received \$186,035 in 2019-2020 and are “projected” to receive \$495,925 or an increase of \$309,890. The final numbers will not be available until October 15, 2020.*

### **L. Action-Approval of Vouchers**

*no action*

### **M. Information-Set Future Meetings**

- 1) Regular Board Meeting-Monday, August 24 at 7:00 p.m.**
- 2) Policy Committee Meeting-Recess or as needed**
- 3) Community-School Partnership-Wednesday, August 12 at 5:30 p.m.**
- 4) Buildings and Grounds Committee-Wednesday, August 12 at 4:30 p.m.**
- 5) Personnel Committee-“Meet and Confer”-Tuesday, August 11 at 5:00 p.m. via Zoom**

### **N. Action-Executive Session.**

**The Board will convene to closed session as authorized by state statutes 19.85 (1) (c) (e) (f): To consider various employment matters, including hiring, dismissal, demotion, promotion, compensation, performance evaluations and disciplinary matters, and/or personal information of specific persons which, if discussed in public, would be likely to have a substantial adverse effect on the reputation of the person. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever**

**competitive or bargaining reasons require a closed session.**

**The purpose of the closed session is to discuss personnel matters and contract negotiations.**

*President Dan Lerum read the statute and stated the reason for a closed session. Ardyce Johnson made the motion, seconded by Gordon Riesgraf at 7:55 p.m. to move into closed session. No discussion was held, roll call vote was taken. The motion passed with a unanimous yes vote.*

*Ardyce Johnson made the motion, seconded by Gordon Riesgraf to reconvene into open session. No further discussion was held, the motion passed with a unanimous yes voice vote.*

### **O. Action-Adjournment**

*Gordon Riesgraf made the motion, seconded by Ardyce Johnson to adjourn the meeting. No further discussion was held. The motion passed with a unanimous yes voice vote.*

*Respectfully submitted.*

*Dawn Terpstra  
08/10/2002*