

**PEPIN AREA SCHOOL DISTRICT
510 PINE STREET
PEPIN, WISCONSIN 54759
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REGULAR BOARD OF EDUCATION

Minutes

**Monday, August 27, 2018
7:00 p.m.
Pepin Area School District LMC
510 Pine Street**

AGENDA

A. Action-Call to Order

President Tim Stajkowski called the meeting to order at 7:03 p.m.

B. Action-Roll Call: Tim Stajkowski, Betty Glander, Debra Larson, Gordon Riesgraf, and Ardyce Johnson.

Roll call attendance was taken, Tim Stajkowski, Debra Larson, Gordon Riesgraf and Ardyce Johnson present, Betty Glander absent.

Also in attendance, Pupil Services Director Rachel Pommerening, Administrative Assistant Dawn Terpstra. Teacher, Lori Tulip and two community members.

C. Action-Approval of Agenda

President Tim Stajkowski stated the agenda was posted at three public buildings: post office, Bank of Alma, and Pepin Area Schools. The press was notified of the agenda and was run in the Courier- Wedge. Debra Larson made the motion seconded by Gordon Riesgraf to approve the agenda as posted. No discussion, motion passes with a unanimous yes voice vote.

D. Information-Public Comment

None

E. Action-Approval of Minutes

1) Regular School Board meeting, July 23, 2018.

Gordon Riesgraf made the motion, seconded by Ardyce Johnson to approve the minutes of the regular school board meeting on July 23, 2018 as presented. No discussion was held, motion passes with a unanimous yes voice vote.

F. Information-Announcements:

District Administrator Quinton presented the board with a list of new staff joining the staff team and some staff taking on new responsibilities.

<i>Jill Riesgraf</i>	<i>Elementary Principal</i>
<i>Rachel Pommerening</i>	<i>Director of Assessment & Intervention</i>
<i>Sarah Vetsch</i>	<i>1st Grade Teacher</i>
<i>Jill Auth</i>	<i>3rd Grade Teacher</i>
<i>Steve Marks</i>	<i>4th Grade Teacher</i>
<i>Troy Ingli</i>	<i>7-12 Phy Ed/Activities Director</i>
<i>Debra Fischer</i>	<i>Speech & Language Teacher Assistant</i>
<i>Brianna Jahnke</i>	<i>7-12 At Risk Teachers Assistant</i>
<i>Tammy Olson</i>	<i>Title I Teachers Assistant</i>

G. Information-Community School Partnership Committee Report

Committee member Debra Larson updated the board on the August 7 Community School Partnership Committee meeting.

- 7th grade orientation “Welcome Bags”
- Community Ed fall session is scheduled,

H. Information-Personnel Committee Report

Committee member Tim Stajkowski updated the board on the “Meet and Confer” meetings with Professional and Support Staff held on August 15th at 5:30.

I. Information-Pupil Services Director's Report

Pupil Services Director Rachel Pommerening updated the board on Special Education, Title I.

- *Mrs Pommerening Thanked the Hidden Meadows and Barn for hosting "Movie Night" and donating the proceeds for updating the playground equipment.*
- *Camp Read-a-lot was a big hit with families. Smores and hotdogs were served*

J. New Business

1) Action-Resignations

District Administrator Quinton presented the resignation of Ms. Lydia Gnos as Spanish Teacher and Director of Curriculum and Instruction. Mr. Quinton stated this is the second time Ms. Gnos has retired. The board of education and administration thanked Ms. Gnos for her 36 years of service to education. Ardyce Johnson made the motion, with much appreciation, Debra Larson seconded the motion, no further discussion was held. The motion passes with a unanimous yes voice vote.

2) Action-Employee Contracts

a) At risk Aide

b) Speech and Language teaching aide

c) One to One Aide

d) Other

District Administrator Quinton presented the board with recommendations to hire Brianna Jahnke as 7-12 At Risk Teachers Assistant, Debra Fischer as Speech & Language Teacher Assistant. Ardyce Johnson made the motion, seconded by Gordon Riesgraf to approve the recommendations as presented. No discussion was held, the motion passes with a unanimous yes voice vote.

3) Action-Co-Curricular Contracts

District Administrator Quinton presented the board with an updated Co-Curricular staffing list. Debra Larson made the motion seconded by Ardyce Johnson to approve the Co-Curricular staffing list as presented. No discussion was held, motion passes with a unanimous yes voice vote.

- 4) Action-Handbooks**
 - a) Professional Staff**
 - b) Support Staff**

District Administrator Quinton recommended the board approve the 2018-19 professional and support staff handbooks with revisions recommended by the personnel committee. Ardyce Johnson made the motion seconded by Gordon Riesgraf to approve the 2018-19 professional and support staff handbooks as presented. No discussion was held, motion passes with a unanimous yes voice vote.

- 5) Action-66.030 Agreements**
 - a) Physics for 2018-2019**
 - b) Band for 2018-2019**
 - c) Choir for 2018-2019**
 - d) EEN for 2018-2019**

Tabled

- 6) Action-Donations**

None

- K. Information-Administrator's Report**
 - 1) Audit**

District Administrator Quinton updated the board on the preliminary final fund balance for 2017-18. Mr. Quinton stated the final number isn't available yet, but should come in around -\$37,000.00.

- 2) Opening of School**

District Administrator Quinton stated open house is Thursday from 5:30 - 7:30. Pre- K & 7th grade orientation scheduled during open house.

- 3) Data Presentation**

The test data that was not reviewed at the July board meeting is still embargoed by the state so no further information could be shared from the July Board

meeting. Mr. Quinton stated that generally speaking we saw good to excellent growth in our student scores compared to last year.

L. Action-Approval of Vouchers

Gordon Riesgraf made the motion seconded by Ardyce Johnson to approve hand payables #25651 - #25705 in the amount of \$110,812.96, Voucher checks #25706 - #25748 in the amount of \$65,809.27 and ACH payments in the amount of \$76,753.08 for a grand total of \$253,375.31. No discussion was held, roll call vote was taken. Motion passes with a unanimous yes vote.

M. Information-Set Future Meetings

- 1) Regular Board Meeting-Monday, September 24 at 7:00 p.m.**
- 2) Policy Committee Meeting-Recess**
- 3) Community-School Partnership-Recess**
- 4) Buildings and Grounds Committee-Recess**

N. Action-Executive Session.

The Board will convene to closed session as authorized by state statutes 19.85 (1) (c) (e) (f): To consider various employment matters, including hiring, dismissal, demotion, promotion, compensation, performance evaluations and disciplinary matters, and/or personal information of specific persons which, if discussed in public, would be likely to have a substantial adverse effect on the reputation of the person. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The purpose of the closed session is to discuss personnel matters and Employee contracts.

President Tim Stajkowski read the statute and stated the reason for closed session. Debra Larson made the motion seconded by Ardyce Johnson to move

into closed session. No discussion was held, motion passes with a unanimous yes voice vote.

Gordon Riesgraf made the motion seconded by Debra Larson to reconvene into open session. No further discussion was held, motion passes with a unanimous yes voice vote.

0. Action-Adjournment

Gordon Riesgraf made the motion seconded by Debra Larson to adjourn. No further discussion, motion passes with a unanimous yes voice vote.

*Dawn Terpstra
Sept. 4, 2018*