

**PEPIN AREA SCHOOL DISTRICT
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REGULAR BOARD OF EDUCATION

Minutes

**Monday, August 28, 2017
7:00 p.m.
Pepin Area School District LMC
510 Pine Street**

AGENDA

A. Action-Call to Order

President Tim Stajkowski called the regular meeting of the Board of Education to order at 7:01 p.m.

B. Action-Roll Call: Tim Stajkowski, Betty Glander, Debra Larson, Gordon Riesgraf, and Ardyce Johnson.

Roll call attendance was taken, all present.

C. Action-Approval of Agenda

President Tim Stajkowski stated the agenda was posted at three public buildings: post office, Bank of Alma, and Pepin Area Schools. The press was notified of the agenda and was run in the Courier- Wedge. Debra Larson made the motion seconded by Betty Glander to approve the agenda as posted. No discussion, motion passes, 5-0 yes voice vote.

D. Information-Public Comment

None

E. Action-Approval of Minutes

1) Regular School Board meeting, July 24, 2017.

Ardyce Johnson made the motion, seconded by Gordon Riesgraf to approve the minutes of the regular board of education meeting held on July 24, 2017. No discussion, motion passes, 5-0 yes voice vote.

F. Information-Announcements:

District Administrator Quinton updated the board on the new faces joining our team and some staff taking on new responsibilities.

<i>Jim Riesgraf</i>	<i>Technology Education</i>
<i>Deni Hoffer</i>	<i>Teacher Assistant</i>
<i>Trevor Fink</i>	<i>7-12 Science Teacher</i>
<i>Vicki Bjork</i>	<i>Title I Teacher</i>
<i>Angie Jahnke</i>	<i>Assistant Cook</i>
<i>Terry "Butch" Goss</i>	<i>Night Custodian</i>
<i>Catherine Goss</i>	<i>Night Custodian</i>
<i>Katie Johnson</i>	<i>Language Arts Coach</i>

G. Information-Policy Committee Report

Committee member Betty Glander updated the board on the new Academic and Career Planning policy that will be brought before the full board for approval.

H. Information-Building and Grounds Committee Report

Committee member Tim Stajkowski updated the board on the summer maintenance projects, all projects should be complete before the start of school.

I. Information-Personnel Committee Report

Committee member Tim Stajkowski reported on the Professional Staff and Support Staff meetings that were held to review any changes made to their handbooks and discuss any concerns they may have about their wages and working conditions.

J. Information-Pupil Services Director's Report

Pupil Services Director Rachel Pommerening updated the board on being school wide Title I and the number of assessments being used to track students progress.

K. New Business

1) Action-Resignations

District Administrator Quinton presented the board with a letter of resignation from Mike Huber as 7-12 science teacher\ . Ardyce Johnson made the motion seconded by Debra Larson to approve the resignation as presented. No discussion, motion passes, 5 - 0 yes voice vote.

2) Action-Employee Contracts

District Administrator Quinton presented the board with recommendations to hire Vicki Bjork as Title I Intervention Teacher, Trevor Fink as 7-12 Science Teacher, and Deni Hoffer as Pre K Teacher Assistant. Ardyce Johnson made the motion, seconded by Gordon Riesgraf to approve the three (3) recommendations as presented.

3) Action-Co-Curricular Contracts

District Administrator Quinton presented the board with an updated Co-Curricular list. Gordon Riesgraf made the motion seconded by Betty Glander to approve all co-curricular roles as listed on the updated Co-Curricular list as presented. No discussion was held, motion passes, 5 - 0 yes voice vote.

4) Policy
a) Academic and Career Planning Policy

District Administrator Quinton thanked Marcy Smith for her work on the Academic and Career Planning Policy. This policy was developed to represent the programming we have available here at Pepin Area Schools. Betty Glander made the motion seconded by Ardyce Johnson to waive the first and second reading and move on to the final reading. No discussion was held, motion passes with a 5 - 0 yes voice vote.

5) Action-Handbooks
a) Professional Staff
b) Support Staff

District Administrator Quinton presented the board the proposed 2017-2018 professional and support staff handbooks with revisions recommended by the personnel committee. Gordon Riesgraf made the motion, seconded by Ardyce Johnson to approve the 2017-2018 Professional and Support Staff handbooks as presented. No discussion, motion passes with a 5 - 0 yes voice vote.

6) Action-66.030 Agreements
a) Physics for 2017-2018
b) Band for 2017-2018
c) Choir for 2017-2018
d) EEN for 2017-2018

District Administrator Quinton stated he did not have the 66.030 agreements and would put them on next month's agenda.

7) Action-Donations

District Administrator Quinton presented the board with a donation of \$225 from the Hidden Meadows and Barn for playground equipment for the elementary playground. Debra Larson made the motion seconded by Betty Glander to approve the donation as presented. No discussion, motion passes, 5 - 0 yes voice vote.

L. Information-Administrator's Report

1) Audit

District Administrator Quinton stated he did not have a final balance yet as the audit was not yet finished.

2) Opening of School

Mr. Quinton stated open house is scheduled for Thursday, August 31st 5:30 - 7:30. Discussion was held on the number of new students. Mr. Quinton stated approximately 10 new students have been registered and 4 have transferred out. No further discussion.

3) Data Presentation

District Administrator Quinton presented all state test score data with the board.

M. Action-Approval of Vouchers

Gordon Riesgraf made the motion, seconded by Ardyce Johnson to approve hand payables #24269 - #24302 in the amount of \$57,392.46, Voucher checks #24303 - #24373 in the amount of \$140,264.53 and ACH payments in the amount of \$66,158.55 for a grand total of \$263,815.54. No discussion was held, motion passes with a 5 - 0 yes roll call vote.

N. Information-Set Future Meetings

- 1) Regular Board Meeting-Monday, September 25 at 7:00 p.m.**
- 2) Policy Committee Meeting – Recess**
- 3) Community-School Partnership-Wednesday, September 13 at 5:30 p.m.**
- 4) Buildings and Grounds Committee – Recess**

O. Action-Executive Session.

The Board will convene to closed session as authorized by state statutes 19.85 (f) (c) (e) (f): To consider various employment matters, including hiring, dismissal, demotion, promotion, compensation, performance evaluations and disciplinary matters, and/or personal information of specific persons which, if discussed in public, would be likely to have a substantial adverse effect on the reputation of the person. Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The purpose of the closed session is to discuss personnel matters and Employee contracts.

Gordon Riesgraf made the motion seconded by Debra Larson to move into closed session as stated by President, Tim Stajkowski. Motion passes, 5 - 0 yes voice vote.

Gordon Riesgraf made the motion seconded by Betty Glander to reconvene into open session. Motion passes, 5 - 0 yes voice vote.

P. Action-Adjournment

Debra Larson made the motion seconded by Gordon Riesgraf to adjourn. No further discussion was held. Motion passes, 5- 0 yes voice vote.